

Project Number	6	Priority	High-1
Title of activity	CFFA- Professional Development for Meeting		

Purpose of activity

To increase interest in CFFA by making our meetings more effective in preparing members to teach agriculture through guest speakers and other activities.

List the benefits to the State, the University and/or your organization

These activities would increase the membership in CFFA. It would also give members a chance to receive valuable advice and insight from teachers in the field.

Locale of Project

UF- Rolfs Hall

Description:	Amount
Description:	Amount

REQUIRED: On a separate sheet, attach a detailed description of project.

Include copies of all pertinent flyers, agreements, etc.

	NEW REQUEST TOTAL	Expected Attendance:
Programs	\$100.00	30
Advertising		
Printing		
Technical		
Supplies		
Copies		
Awards		
Off Campus Facilities		
Food		20
<b>TOTAL</b>	<b>\$100.00</b>	

Project Number 6

Description	No. of Items	Cost per Item	NEW REQUEST TOTAL
<b>PROGRAMS Line 02</b>			
Honorarium	2	\$50.00	\$100.00
<b>ADVERTISING Line 06</b>			
<b>PRINTING Line 04</b>			
<b>TECHNICAL Line 08</b>			
<b>SUPLIES Line 05</b>			
<b>COPIES Line 57</b>			
<b>AWARDS Line 16</b>			
<b>OFF CAMPUS FACILITIES Line 43</b>			
<b>FOOD Line 66</b>			

**SCHEDULE C TRAVEL**

Each trip has to have a separate Trip Number.

**DO NOT COMBINE TRIPS!**

<b>TRIP DESCRIPTION</b>		Priority
Trip Number:	4	Medium
Trip Title	CFFA- National ATA Conclave	
Note: Trip Title = Name of Conference OR Name of Group going on trip.		
Purpose- Benefit to the State, UF and the student body:	Allows for recruitment of future UF students at the National FFA Convention. Also allows for teacher networking.	
Dates of travel:	From: 10/21/2009	To: 10/24/2009
Travel destination:	Indianapolis, IN.	
Number of travelers:	2	Note: Number of Travelers is REQUIRED Entry This number is used to calculate per person cost.
Other sources of funding and dollar amounts:	Description:	Amount

- NOTE: 1. Registration that DOES NOT INCLUDE FOOD or LODGING is 100% funded.  
 2. All other expenses are 1/2 funded.  
 3. SG does NOT pay food costs.

This form should automatically calculate costs.

Transportation	\$400.00
Accommodations	\$291.00
Other	\$0.00
<b>TRIP 4 costs to be 1/2 funded</b>	\$691.00
<b>Half Funded costs</b>	\$345.50
Registration	\$70.00
<b>MAXIMUM AMOUNT PAID FOR TRIP 1</b>	<b>\$415.50</b>

Trip #4	Description	No. of Travelers	Cost per Traveler	Estimated Costs	
<b>TRANSPORTATION</b>					
	Airfare Roundtrip	2	\$200.00	\$400.00	\$200.00
				\$0.00	\$0.00
<b>REGISTRATION (NO FOOD OR HOTEL)</b>					
	Registration	2	\$35.00	\$70.00	\$70.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
<b>ACCOMODATIONS (LODGING COST NO FOOD)</b>					
	Hotel (3 nights, 1 room)	3	\$97.00	\$291.00	\$145.50
				\$0.00	\$0.00
				\$0.00	\$0.00
<b>OTHER (NO FOOD COSTS ALLOWED)</b>					
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

**SCHEDULE C TRAVEL**

Each trip has to have a separate Trip Number.

**DO NOT COMBINE TRIPS!**

<b>TRIP DESCRIPTION</b>		Priority
Trip Number:	5	High
Trip Title	CFFA- State FFA Convention	
Note: Trip Title = Name of Conference OR Name of Group going on trip.		
Purpose- Benefit to the State, UF and the student body:	Develop presentation skills through hosting leadership workshops for high schoolers from around the state of Florida. Network with teachers from around the state of Florida.	
Dates of travel:	From: 6/8/2009	To: 6/12/2009
Travel destination:	Orlando, FL	
Number of travelers:	4	Note: Number of Travelers is REQUIRED Entry This number is used to calculate per person cost.
Other sources of funding and dollar amounts:	Description:	Amount

- NOTE: 1. Registration that DOES NOT INCLUDE FOOD or LODGING is 100% funded.  
 2. All other expenses are 1/2 funded.  
 3. SG does NOT pay food costs.

This form should automatically calculate costs.

Transportation	\$66.70
Accommodations	\$400.00
Other	\$0.00
<b>TRIP 5 costs to be 1/2 funded</b>	\$466.70
<b>Half Funded costs</b>	\$233.35
Registration	\$0.00
<b>MAXIMUM AMOUNT PAID FOR TRIP 1</b>	<b>\$233.35</b>

Trip #5				
Description	No. of Travelers	Cost per Traveler	Estimated Costs	
<b>TRANSPORTATION</b>				
Gas for van, \$.29/mile @ 230 miles	230	\$0.29	\$66.70	\$33.35
			\$0.00	\$0.00
<b>REGISTRATION (NO FOOD OR HOTEL)</b>				
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
<b>ACCOMODATIONS (LODGING COST NO FOOD)</b>				
Hotel (1 room, 4 nights)	4	\$100.00	\$400.00	\$200.00
			\$0.00	\$0.00
			\$0.00	\$0.00
<b>OTHER (NO FOOD COSTS ALLOWED)</b>				
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00