CALS Curriculum Committee Meeting  
May 30, 2007  
Submitted by James Fant

Chair: Richard Miles, Members: Anita Wright, Lisa House, Karen Kainer, Lyn Branch, Shannon Washburn, Adegbola Adesogan, Kevin Folta, Elaine Turner (ex officio) and Sarah Cathey

Members Present: Richard Miles, Anita Wright, Lisa House, Karen Kainer, Shannon Washburn, Adegbola Adesogan, Sarah Cathey and Elaine Turner

Call to Order: The College of Agricultural and Life Sciences Curriculum Committee met on May 30, 2007 in 1151 McCarty Hall A. Dr. Richard Miles, Chairman, called the meeting to order at 2:05.

Approval of Minutes: The minutes from the April 13, 2007 CALS CC meeting were approved.

Graduate - New Course Proposal

1. FYC6232 – Theoretical Approaches to Youth Programming  
This proposal was reviewed and unanimously approved by the committee with no updates. The proposal will be forwarded to the Graduate Curriculum Committee for university and state approval.

2. FYC6425 – Risk Management in Nonprofit Organizations (Co-offered with FYC4425)  
This proposal was reviewed and approved by the committee with updates required. The committee requested that a new cover letter be submitted to lay out the justification for co-level coursework. Course objectives needed to be rewritten to describe the differences between the graduate and undergraduate aspects of the course. The committee also requested justification for a 6000 vs. 5000 designation. The changes were made by the submitting department and new materials were provided. The department chose to change the course to FYC5425. The proposal will be forwarded to the GCC for university and state approval.

3. EVR5XXX – Scientific Processes in Conservation & Development  
This proposal was reviewed by the committee and tabled pending additional information from the department. The department is requested to provide a cover letter, a description that indicates this is a discussion course, clarification of discussion topics and grading criteria, a topic schedule, a grading scale and clear student expectations. The department was contacted and has yet to provide a resubmission. When an updated proposal is received it will be added to the agenda of the next meeting for reconsideration.
4. FOR5XXX – Spatial Models & Decision Analysis (Co-offered with FOR4XXX)
This proposal was reviewed and approved by the committee with some edits required. Instructional objectives and/or learning outcomes need to be clearly stated. There should be an explanation of the statement regarding attendance and class participation as to whether or not this impacts the student’s grade. It is also suggested that percentage points be added to the grading scale. The department is aware of the requested changes and has not yet provided a resubmission. When received, the proposal will be forwarded to the GCC for university and state approval.

5. FOR6XXX – Community Forest Management
This proposal was reviewed and approved by the committee pending small updates. The edits include fixing a typo on the UCC1 form, including an “E” grade on the grading scale and adjusting the syllabus statement boilerplate. The department is aware of the requested updates but has yet to provide a new submission. When received, the proposal will be forwarded to the GCC for university and state approval.

6. PCB6XXX – Genomics and Bioinformatics
This submission was reviewed by the committee and approved with changes. The course description on both the UCC1 and syllabus should match. A letter is requested from the Department of Microbiology and Cell Science assuring no duplication in course curriculum. The syllabus needs to include instructional objectives, a description of lab assignments and the section on grading should be cleaned up and the grading scale completed. The department is aware of the requested edits. When an updated proposal is received it will be forwarded to the GCC for university and state approval.

**Undergraduate – New Course Proposal**

7. FYC4425 – Risk Management in Nonprofit Organizations
This proposal was reviewed and approved by the committee with the same conditions as #2. The changes were received and the proposal will be forwarded to the University Curriculum Committee for university and state approval.

8. FYC4660 – Family Policy
This course proposal was reviewed by the committee and approved with minor edits. The grading scale needs to include a C+ grade and the point total needs to be recalculated. The department has provided the updates and the submission will be forwarded to the UCC for university and state approval.

9. FOR3XXX – Introduction to Forest Resources and Conservation
This course was reviewed and approved by the committee as is and will be forwarded to the UCC for university and state approval.

10. FOR3XXX – Society and Natural Resources
This course proposal was reviewed and approved by the committee with no changes. The proposal will be forwarded to the UCC for university and state approval.
11. FOR3622L – Fire Ecology and Management Laboratory
The committee reviewed and approved this proposal with no changes. The course will be forwarded to the UCC for university and state approval.

12. FNR4XXX – Models of Forest Water Resources
This submission was reviewed and approved by the committee with slight modifications requested. There is a typo on the UCC1 in the course description section that needs to be corrected. The course objectives should be listed separately from the course overview in the syllabus. The attendance policy should be explained and included in the grading scale if applicable. The department is aware of the requested changes and has yet to provide an updated proposal. When the resubmission is received it will be forwarded to the UCC for university and state approval.

13. FOR4XXXL – Urban Forestry Applications
This proposal was reviewed and approved by the committee with small updates required. On the grading scale, an “E” needs to replace the “F” and the percentages need to equal 100. The department is aware of the requested revisions and has not provided an update as of this time. When the update is received it will be forwarded to the UCC for university and state approval.

14. FOR4XXX – Seminar in Contemporary Issues in Forest Resources and Conservation
This course was reviewed and approved by the committee with edits requested. The course description and objectives need to be rewritten to reflect relevance to the submitting department. A list of texts should accompany the required reading section. The department is aware of the requests and has not resubmitted the proposal at this time. When the resubmission is received it will be forwarded to the UCC for university and state approval.

15. FOR4XXX – Spatial Models & Decision Analysis
This proposal was reviewed and approved by the committee with the same conditions as #4. When the resubmission is received it will be forwarded to the UCC for university and state approval.

Undergraduate Course Change Proposal

16. FNR3131C – Dendrology / Forest Plants
This proposed change was reviewed and approved by the committee with requested edits. The grading scale needs to be adjusted and the A+ removed. Class hours need to be specific and contact hours need to be changed from six to five. The department is aware of the requested updates. When a resubmission is received it will be forwarded to the UCC for university and state approval. Proposal withdrawn 9/5/2007

17. FNR3410C – Natural Resources Sampling
This course change was reviewed and approved by the committee with no changes. The submission will be forwarded to the UCC for university and state approval. Proposal withdrawn 9/5/2007
18. FNR4343 – Forest Water Resources
This course change was reviewed and approved by the committee with one minor change. The required travel time needs to be included in the lab periods. When a resubmission is received it will be forwarded to the UCC for university and state approval.

19. FOR3434C – Forest Resources Information Systems
This change was reviewed and approved by the committee with updates requested. The contact hours on the UCC1 should be changed from six to five. The D+ range on the grading scale needs to be corrected. Required assignments should be given in detail. When the proposal is resubmitted it will be forwarded to the UCC for university and state approval.

20. FOR3622C – Fire in Natural Resources Management
This proposed change was reviewed and approved by the committee with small changes. One change is to remove the “C” code from the course designation. This “C” needs to be removed from the syllabus. The boilerplate at the end of the syllabus needs to uniform in format. The proposal will be forwarded to the UCC for university and state approval once it is resubmitted.

21. FOR4060 – International Forestry
This course change was reviewed and approved by the committee with one change. The grading scale needs to include an “E” instead of an “F”. Once the resubmission is received it will be forwarded to the UCC for university and state approval.

22. FOR4621 – Quantitative Forest Management
This course change was reviewed and approved by the committee with updates needed. The contact hours should be changed from three to four. If class attendance it required it is suggested that it be part of the final grade. The 20% value attached to mid-term exams should include the word “each” for clarity. When a resubmission is received it will be forwarded to the UCC for university and state approval.

23. FOR4624C – Forest Health Management
This change was reviewed and approved by the committee with no changes. It will be submitted to the UCC for university and state approval.

24. SUR2101C – Geomatics
This proposal, a change in course number to 3101C, was reviewed and approved by the committee with no changes. It will be forwarded to the UCC for university and state approval.

**Proposed Curriculum Changes**

25. AEC Department revisions to Tracking Courses
The course changes were reviewed and approved by the committee and will be forwarded to the UCC for university and state approval.
26. Soil & Water Science Department revisions to Undergraduate Major and Minor
The changes to the curricula were reviewed and approved by the committee and will be forwarded to the UCC for university and state approval.

27. Entomology Department revision to Undergraduate Minor
The curriculum change was reviewed and approved by the committee and will be forwarded to the UCC for university and state approval.

28. SNRE proposal for Sociology Concentration in Graduate Curriculum
This proposal was reviewed and approved by the committee and will be forwarded to the GCC for university and state approval.

29. Proposal for Collaborative PhD program with the University of Puerto Rico
This issue was reviewed and tabled by the committee. More information was requested.

30. Proposal for changes to International Humanitarian Assistance Minor
This change was reviewed and approved by the committee with a small credit value change. The change was submitted and the proposal will be forwarded to the UCC for university and state approval.

Conclusion

The meeting was adjourned at 5:00