CALS Curriculum Committee Meeting  
September 14, 2007  
Submitted by James Fant

**Members:** Lokenga Badinga, George Blakeslee, Marc Branham, Raghavan Charudattan, Jerry Culen, Rebecca Darnell, Lisa House, Stephen Humphrey, Anne Kendall, Julie Maupin, Mike Moulton, Debra Murie, Andrew Ogram, Wendell Porter, Mark Rieger (ex-officio), Elaine Turner (ex-officio), Wilfred Vermerris, Emily Wald (student), Shannon Washburn, Christy Windham (student) and Sandy Wilson


**Visitors:** William Brown, Carlton Davis, Amanda Saha (for L. House), Dave Sammons and Mickie Swisher

**Call to Order:** The College of Agricultural and Life Sciences Curriculum Committee met on September 14, 2007 in McCarty A Room 1151. Dr. Elaine Turner called the meeting to order at 2:00.

**Election of Committee Chairperson:** Dr. George Blakeslee nominated Dr. Shannon Washburn to chair this year’s committee. Dr. Washburn accepted the nomination and was approved unanimously.

As Dr. Washburn’s first act as chairperson he drew the names of the members who would serve for one year on the committee. They are as follows: R. Charudattan, J. Culen, R. Darnell, A. Kendall, D. Murie, A. Ogram, S. Washburn and S. Wilson. The remaining committee members will serve two year terms.

In an effort to streamline submissions to the committee a few new forms have been developed. These forms were distributed to the committee for opinions and comments. These forms include: Revision to Existing Degree Program or Specialization, Proposal to Create a Minor and Proposal to Change an Existing Minor. Also, the existing UCC1 and UCC2 Checklists were distributed. It was decided that these forms are helpful and with a few revisions will continue to be required with new course or course change submissions.

**Approval of Minutes:** The minutes from the May 30, 2007 CALS CC meeting were approved.
Graduate - New Course Proposal

1. EVR5XXX – Scientific Processes in Conservation and Development
   This proposal was withdrawn by the submitting department. It will be resubmitted at a latter date.

2. AEB6XXX – Economic Coordination and Organizational Behavior
   This course proposal was reviewed by the committee and a resubmission was requested. The committee asked for a letter from the Economics Department to ensure no overlap in the topic. On the UCC1 form the course description needs to be trimmed down to 25 words or less, the effective date needs to be changed and the category of instruction should be “advanced”. The learning objectives should be expanded and measurable. The negative consequences for excessive unexcused absences should be defined. In the “Original Articles” section of the syllabus the citations need to be complete. Lastly, the committee wonders if daily reading of *The Wall Street Journal* is required. If so, suggest that this be specified.

3. WIS6XXX – Wildlife and Agriculture
   This course proposal was reviewed and approved by the committee with some changes requested. The syllabus must contain class meeting times and dates. The instructor should also include office hours. In the course description, “affecting” should be used instead of “effecting”. In the “Project” section of the syllabus the committee suggests “presentation” be used instead of “production” when referring to the oral part of the project. The committee also suggests that the section on “Class Attendance and Demeanor” be removed from the syllabus and mentioned in class. The section “Topical Outline of Lectures, Field Trips, and Activities” should include dates for each item. The committee also wonders if the field trips are required. What is the duration of these trips and what is the grade penalty for students unable to attend? An updated submission has been received and this proposal will be forwarded to Graduate Curriculum Committee for university and state approval.

Graduate – Course Change Proposal

4. AGR6311 – Population Genetics
   This course change was reviewed by the committee and it was determined that they would like some issues addressed and the proposal resubmitted. The committee suggests a possible title change based on new course content. A suggestion of *Population & Quantitative Genetics* was made. The syllabus needs to include class meeting times and instructor office hours. There should be documentation of the increase in course content to justify the change from two to three credit hours. In regards to “References” and “Outside Reading”, the committee wonders if there is any newer material that can be cited.

Undergraduate – New Course Proposal

5. AEB4XXX – Agricultural Marketing Strategies II
   The committee reviewed and approved this proposal with some required and some suggested updates. The following sections of the UCC1 form need to be completed: Instructional Unit or Department Name, Amount of Credit, Contact Hour Base / Head Count, and Rotating Topic / S-
U Only / Repeatable for Credit. In the syllabus, the year of publication needs to be included with the required text. The section on “Learning Objectives” should be consolidated. The committee notes that the section on “Class Participation Grading” seems to have a negative tone and wonders if the section on “Class Decorum” is necessary. When an updated submission is received it will be forwarded to the University Curriculum Committee for university and state approval.

**Undergraduate – Course Change Proposal**

6. AEB4085 – Agricultural Risk Management and the Law
This course change was reviewed and approved by the committee. However, it has been determined that the proposed combination of AEB4085 and AEB4124 qualifies as a new course submission. The department will be asked to submit a complete UCC1 and syllabus. The proposal will then be forwarded to the UCC for university and state approval.

7. MCB courses (9): Changes in prerequisites
These proposals were reviewed and approved by the committee with no requested changes. The changes concern the following courses: MCB4034L, MCB4203, MCB4304, MCB4403, MCB4503, MCB4522, MCB5303L, PCB5136L and 5235. The submissions will be forwarded to the UCC for approval.

8. AEB courses (10): Changes in prerequisites
These proposals were reviewed and approved by the committee with no changes required. The changes involve the following courses: AEB2014, AEB3103, AEB3300, AEB3550, AEB4138, AEB4126, AEB4283, AEB4342, AEB4343 and AEB4454. These submissions will be forwarded to the UCC for approval.

**Proposed Curriculum Changes**

9. Proposed changes to Geomatics undergraduate curriculum
The committee reviewed and approved the submitted changes to the Geomatics undergraduate curriculum. These changes will be forwarded to the UCC for approval as submitted.

10. Proposed Graduate Minor in Tropical Agriculture offered through the Center for Tropical Agriculture (CTA)
This proposal was reviewed and approved by the committee and will be forwarded to the Graduate Council.

11. Proposal for Collaborative PhD program with the University of Puerto Rico
This submission was approved by the committee and will be forwarded to the Graduate Council.

12. Pre-proposal for PhD in Family, Youth and Community Sciences
This submission was approved by the committee and will be forwarded to the Provost’s Office for review.
13. Proposal for a Concentration in Nonprofit Organizational Development – Department of Family, Youth and Community Sciences
This proposal was approved by the committee and will be forwarded to the Graduate Council.

**Conclusion**

The meeting was adjourned at 4:30