CALS Curriculum Committee Meeting
December 7, 2007
Submitted by James Fant

Members: Lokenga Badinga, George Blakeslee, Marc Branham, Raghavan Charudattan, Jerry Culen, Rebecca Darnell, Lisa House, Stephen Humphrey, Anne Kendall, Julie Maupin, Mike Moulton, Debra Murie, Andrew Ogram, Wendell Porter, Mark Rieger (ex-officio), Elaine Turner (ex-officio), Wilfred Vermerris, Emily Wald (student), Shannon Washburn (Chair), Christy Windham (student) and Sandy Wilson


Call to Order: The College of Agricultural and Life Sciences Curriculum Committee met on December 7, 2007 in McCarty D Room 1031. Dr. Shannon Washburn called the meeting to order at 2:00pm.

Approval of Minutes: The minutes from the November 9, 2007 CALS CC meeting were approved.

Graduate – Course Change Proposal

1. PCB6528 – Plant Molecular Biology (title change: Plant Cell and Developmental Biology)
The committee reviewed this proposal and determined it was best to table the submission for more documentation. The committee requests a cover letter for the submission to indicate the reasoning behind the proposed change and a copy of the current syllabus to accompany the proposed syllabus so they can see the change in course content. The syllabus should also include a reading list, a grading policy and a copy of the most recent version of the boilerplate containing the statement on academic honesty. When a resubmission is received it will be presented at the next committee meeting.

2. PCB5530 – Plant Molecular and Cellular Biology (title change: Plant Molecular Biology)
The committee reviewed this submission and determined it would also be tabled for a cover letter explaining the reasoning behind the proposed change and requested a copy of the current syllabus to accompany the proposed syllabus so they can see the change in course content. Also, the syllabus needs to include the most recent version of the boilerplate containing the statement on academic honesty. When a resubmission is received it will be presented to the committee at the next meeting.
Undergraduate – New Course Proposals

3. PKG4XXX – Circuits and Systems for Packaging Science
The committee reviewed this submission and decided it should be tabled for edits. The committee requests a cover letter explaining the justification for the addition of this new course and an explanation of why Packaging students do not have access to this course content through the College of Engineering. The cover letter should address how this proposed course fits into the revised Packaging curriculum that was presented and approved by CALS CC. It was suggested that “This course will provide” be removed from the course description on both the UCC1 form and the syllabus and that the prerequisite section of the UCC1 form include a statement indicating that this course is restricted to Packaging students. Also, the committee requests that the syllabus contain a schedule of topics, a description of homework assignments and a list of exam dates. When a resubmission is received it will be presented to the committee for reconsideration.

Undergraduate – Course Change Proposals

4. WIS4554 – Conservation Biology
This proposal was approved by the committee and will be forwarded to the University Curriculum Committee for university and state approval once an updated syllabus with the most recent version of the boilerplate containing the statement on academic honesty is received.

Proposed Curriculum Changes

5. Proposal to increase tracking GPA for Plant Molecular and Cellular Biology to 2.5
This proposal was reviewed and approved by the committee. However, it will not be forwarded at this time due to a moratorium on changes to tracking GPAs imposed by the Provost. When this moratorium is lifted the proposal will be forwarded to the UCC for university approval.

6. Proposal to revise Agricultural Operations Management curriculum
This proposal was reviewed and approved by the committee and will be forwarded to the UCC for university approval.

7. Proposal to revise Packaging Science curriculum
This proposal was reviewed and approved by the committee and will be forwarded to the UCC for university approval.

8. Proposal to revise Wildlife Ecology and Conservation curriculum
This proposal was reviewed and approved by the committee and will be forwarded to the UCC for university and approval.

Conclusion
The meeting was adjourned at 3:00pm