CALS Curriculum Committee Meeting
November 7, 2008
Submitted by James Fant


Guests: Dr. Jose Chaparro (for Rebecca Darnell)

Call to Order: The College of Agricultural and Life Sciences Curriculum Committee met on November 7, 2008 in 1031A McCarty Hall D. Dr. Jerry Culen called the meeting to order at 2:02 pm.

Approval of Minutes: The minutes for the October 10th meeting were approved as submitted.

Discussion Topic: Co-taught Undergraduate & Graduate courses

Dr. Cullen provided the membership with a draft of proposed guidelines for submission of co-taught undergraduate and graduate courses. After discussion, Dr. Cullen offered to make revisions and bring back to the committee.

All items approved by the committee will be forwarded to either the Graduate Curriculum Committee (GCC) or the University Curriculum Committee (UCC) once any changes requested are made and the submission is complete.

Graduate – New Course Proposals

1. HOS 5242 – Genetics & Breeding of Vegetable Crops (Resubmission from 9/12/08)
   This submission was approved by the committee with some revisions requested. The course number on the UCC1 form needs to be edited. Only the last three numbers of the course should be listed in the “Course Number” section. The first number is already determined by the course level. The committee suggests “or equivalent” accompany AGR 3303 on the prerequisite line of the UCC1 and the syllabus. The committee suggests that the instructor consider some sort of graded work prior to the end of the semester – perhaps sections of the written report could be submitted earlier for review.

Undergraduate – New Course Proposals

2. MCB 4320C – Bacterial Genome Sequencing & Analysis (Resubmission from 10/10/08)
   This submission was approved by the committee with revisions requested. On the UCC1 form the course title needs to be corrected to “…and Analysis”, the “Rotating Topic” section needs to be changed to “no” and the committee suggest removing “Course to learn about…” from the description. Instructor office hours and course meeting times needs to be included on the syllabus. Since the department has decided not to teach this course at the graduate level all references to “graduate” need to be removed from the syllabus. This includes the second
paragraph of the syllabus beginning (Graduate research based…) and “Course Objective” number six (…and in the case of graduate students).

3. AEB 4XXX – Agribusiness Entrepreneurship
   This submission was reviewed and the committee requested a resubmission. The UCC1 form needs to be completed in full. The course description in the syllabus should match the UCC1 form and this should be limited to 25 words or less. Feel free to include a more detailed catalog description in the syllabus if you wish. The syllabus must also contain a course outline and a list of measurable objectives. The committee suggests consulting a UCC1 checklist for the next submission.

4. AEB 4XXX – Environmental Law & Agricultural Policy
   This submission was approved with some updates and additional material requested. A letter of support is requested from University of Florida Levin College of Law to ensure there is no content infringement. The department code needs to be added to the UCC1 form and a topic outline needs to be added to the syllabus.

**Undergraduate – Course Change Proposals**

5. ANS 4992 – Livestock Judging (Resubmission from 5/16/08)
   (Title change to: Animal and Products Evaluation)
   This submission has been tabled for clarification on course credit. The committee requests a detailed explanation of how credit is awarded for this course to be included either in the syllabus or a cover letter. The effective term needs to be updated on the UCC2 form and in the “Attendance/Grades” section of the syllabus please define an unexcused absence.

   All course terminations were approved by the committee. Dr. George Blakeslee was the only dissenting vote.

**Curriculum**

7. Proposed changes to Minor in Leadership
   This proposal was approved as submitted.

8. Proposed changes to the Minor in Organizational Leadership in Nonprofits
   This proposal was returned to the department for further development.

   This proposal was approved and will be forwarded to the UCC when new AEB courses (#3 and #4 above) are ready for submission.
10. Proposed change in policy requirement for FRE specializations in Food and Agribusiness Marketing and Management and international Food and Resource Economics.

   This proposal was approved as submitted.

11. Proposal to discontinue the Biology Education track in Entomology

   This proposal was approved as submitted.


   Previous committee concerns have been addressed and the proposal was approved.

**Conclusion**

The meeting was adjourned at 4:15 pm