CALS Curriculum Committee Meeting
January 22, 2010
Submitted by James Fant


Call to Order: The College of Agricultural and Life Sciences Curriculum Committee met on January 22, 2010 in 1031A McCarty Hall D. Dr. Ricky Telg called the meeting to order at 2:00 pm.

Approval of Minutes: A motion to accept the minutes for the December 18, 2009 meeting of the CALS CC as submitted was made by Dr. Badinga. The motion was approved.

All items approved by the committee will be forwarded to either the Graduate Curriculum Committee (GCC), Graduate Council (GC) or the University Curriculum Committee (UCC) once any changes requested are made and the submission is complete.

Syllabus Statements – http://cals.ufl.edu/cals_solutions/curriculumcommittee.shtml

Graduate New Course Proposal

1. FOS 6XXX – Sensory Evaluation of Food
   A motion was made by Dr. Darnell to approve this submission with some requested updates. The motion was approved. The course description on the UCC2 needs to be longer and more explanatory. The grading scale in the syllabus needs to include the link to Registrar’s site concerning grades and there needs to be an explanation of points relative to grading percentage. There needs to be an explanation of mandatory attendance and its consequences to the student’s grade. A graduate course requires a more substantial reading list. The syllabus needs to include the most recent version of the boilerplate containing the statements on academic honesty and counseling services. The department has been contacted and the item will be forwarded to the GCC when requested updates are made.

Undergraduate Course Change Proposal

2. FOR 4060 – Global Forests
   Change – 2 credits to 3 credits
   A motion was made by Dr. Collins to approve this submission with changes requested. The motion was approved. The UCC2 form needs to include an effective term. The syllabus needs to include tentative meeting times. The grading scale includes an “A-“ grade and no other minus grades. The committee wants to ensure this is not an error. Clarification of how attendance impacts the class participation portion of the student’s grade is requested. The previous syllabus indicates attendance is required and points will be deducted for unexcused absences. The syllabus needs to include the most recent version of the boilerplate containing the statements on
academic honesty and counseling services. The department has been contacted and the item will be forwarded to the UCC when the requested changes are made.

3. FOR 4090C – Urban Forestry
   Change – 2 credits to 3 credits
   A motion was made by David Barber to approve this submission with changes requested. The motion was approved. The syllabus needs to include tentative meeting times. The ranges on the grading scale need to be edited. Some ranges overlap and some ranges are excluded. The attendance policy needs clarification in regards to lectures and labs. The department has been contacted and the item will be forwarded to the UCC when the requested changes are made.

Graduate/Undergraduate Co-taught Course Proposal

4. FYC 5XXX/4XXX – Volunteer Management in Nonprofit Organizations
   This submission was tabled at the request of the department for further organization.

Discussion
   Dr. Blakeslee expressed concerns regarding classroom availability and its impacts on the structuring of proposed semester by semester plans. A request was made to investigate which courses cause a bottleneck due to enrollment limits versus popularity.

Conclusion
The meeting was adjourned at 3:06 pm