Call to Order: The College of Agricultural and Life Sciences Curriculum Committee met on September 17, 2010 in 1031A McCarty Hall D. Dr. Wendell Porter called the meeting to order at 2:00 p.m.

Selection of Chair-Elect: Dr. Nicole Stedman was selected as the CALS CC Chair-Elect

Previous agenda items and supporting material can be found on the CALS Curriculum Committee homepage under archived information:  
http://cals.ufl.edu/cals_solutions/curriculumcommittee.shtml

Approval of Minutes: May 2010 minutes approved via email

All items approved by the committee will be forwarded to either the Graduate Curriculum Committee (GCC), Graduate Council (GC) or the University Curriculum Committee (UCC) once any changes requested are made and the submission is complete.

Syllabus Statements – http://cals.ufl.edu/cals_solutions/curriculumcommittee.shtml

Graduate New Course Proposals

1-3. ANS6XXX – Growth Physiology in Farm Animals, ANS6XXX – Gastrointestinal Physiology in Farm Animals, ANS6XXX – Reproductive Physiology in Farm Animals

A motion was made by Dr. Bennett to approve these three items with changes requested. The motion was approved. A cover letter is requested to explain the need and sequence for these courses.

Changes to item number one include: Remove the words “Advanced insight into” and condense the course description on the UCC1 and syllabus. The syllabus should include a reading list and a statement regarding make-up exams. The reference text information needs to include publication dates. Under the Participation in lectures section, the word “regulator” needs to be replaced with “regular.” The committee had concerns about the content in this submission without more details on proposed readings.

Changes to item two include: As with item one, it is requested the word “insight” be replaced in the course description on both the UCC1 and syllabus. Under the Category of
Instruction section of the UCC1 the course needs to be intermediate or advanced. A 6000 level course cannot be introductory. The syllabus also needs a reading list, a statement on make-up exams, publication dates included with reference text and “regulator” replaced under Participation in lectures.

Changes to item three include: It is again requested that the word “insight” be replaced in the course description on both the UCC1 and syllabus. Also, it is requested that “humans” be removed from the course description based on the proposed course title. Under Category of Instruction the course needs to be intermediate or advanced as in item two. The syllabus also needs a reading list, a statement on make-up exams, publication dates included with reference text and “regulator” replaced under Participation in lectures.

Note from Elaine Turner: in these syllabi (new courses and revisions) there is language related to the exams and grading scale about ‘each module.’ This could be confusing to students without an explanation that the course is part of a modular series of courses – this could be added to each syllabus or the language could be change to ‘this course’ instead of ‘each module.’ Make sure that the course descriptions are distinct from each other.

4-5. SUR6905 – Special Problems in Geomatics, SUR6934 – Topics in Geomatics

A motion was made by Dr. Giuliano to approve both of these items. The motion was passed. The items will be forwarded to the GCC once sample syllabi are received.

6. ALS5XXX – Advanced Teaching in Colleges of Agricultural and Life Sciences

A motion was made by Dr. Kaufman to approve this submission with minor updates. The motion was approved. The Contact hour base on the UCC1 needs to be changed to 3 and the boilerplate containing the statement on academic honesty needs to be updated. The most recent version can be found Syllabus Statements at the link above.

7. AEC6XXX – Experiential Learning

A motion was made by Dr. Schneider to approve this submission with updates requested. The motion was approved. The phrase “This course focuses on” needs to be removed from the course description on both the UCC1 and syllabus. The Contact hour base on the UCC1 needs to be changed to 3. The committee asks if there are possibly more updated materials that can be included in the reading list. The link to the Registrar’s website regarding grades needs to be included after the grading scale and the most recent version of the boilerplate containing the statement on academic honesty need to be included in the syllabus. A link to both can be found above.

Graduate Course Change Proposals

8. ANS6704 – Mammalian Endocrinology

A motion was made by Dr. Blakeslee to approve this submission with changes requested. The motion was approved. A cover letter is requested explaining the need for the change and the addition of prerequisites. Remove the words “Advanced insight into” in the course description on both the UCC1 and syllabus. Rewording of the description is also requested. The first sentence currently is identical to the proposed description for ANS 6706. The syllabus should include a
reading list, dates of publication for reference text, a statement on make-up exams and replace the word “regulator” under the Participation in lectures section.

9. ANS6706 – Environmental Physiology of Domestic Animals
   A motion was made by Dr. Humphrey to approve this submission with changes requested. The motion was approved. A cover letter is requested explaining the need for the change and the addition of prerequisites. Remove the words “Advanced insight into” in the course description on both the UCC1 and syllabus. Rewording of the description is also requested. The syllabus should include a reading list, dates of publication for reference text, a statement on make-up exams and replace the word “regulator” under the Participation in lectures section.

10. ANS6718 – Nutritional Physiology of Domestic Animals
    A motion was made by Dr. Schneider to return this submission to the department for further clarification. There is a question regarding the course title. The title mentions domestic animals, but mammalian species is in the description. The committee requests restructuring of the title and the description. The syllabus also needs a cover letter and a statement on make-up exams.

11. ANS6767 – Molecular Endocrinology
    A motion was made by Dr. Gutter to approve this submission with changes requested. The motion was approved. The committee requests a cover letter and a reworking of the course description to better reflect the course title. The syllabus needs a reading list with publication dates and a statement relating to make-up exams. The word “regulator” needs to be edited under the Participation Scoring section.

12. ENY6821 – Insect Pathology
    A motion was made by Dr. Humphrey to request updates and hold email vote when updates are received. This motion was approved. The committee would like a letter of support from the Department of Microbiology. The course description needs to be edited to a maximum of 25 words.

Undergraduate New Course Proposals

13. SUR4934 – Topics in Geomatics
    A motion was made by Dr. Bennett to approve this submission. The motion was approved. The item will be forwarded to the UCC when a sample syllabus is provided.

14. ANS4XXXC – Equine Reproductive Management
    A motion was made by Dr. Blakeslee to approve this submission with changes. The motion was approved. A cover letter is requested for justification. The course description needs to be edited to a maximum of 25 words on both the UCC1 and the syllabus. Edit the grading scale so the range for a C grade is 70-75.99 (like the other grades) The link to the Registrar’s site regarding grades need to be included in the syllabus under the grading section. The link is provided on page one of this document.
15. ANS4XXXL – Ranch Horse Management
   A motion was made by Dr. Rathinasabapathi to send this proposal back to the department for clarification, changes and resubmission. The motion was approved. The committee would like a cover letter clarifying the content and scope of this course; the title doesn’t seem to reflect the content described. The cover letter should also address the academic content of the proposed course that justifies the award of academic credit. It was suggested that safety would be an important component of such a course and should be addressed in the course description. The syllabus needs a statement relating to make-up exams.

16. ANS3XXXC – HACCP – From Production to Consumption
   A motion was made by Dr. Bennett to return this proposal for discussion between Animal Sciences and Food Science and Human Nutrition. A cover letter is needed explaining how this course is different from the HACCP course offered by Food Science and Human Nutrition as FOS 4936. Once the scope of each course has been clarified, the proposed course description on both the UCC1 and syllabus needs to be edited to a maximum of 25 words. A publication date needs to be included with the required text. The link to Registrar’s site regarding grades needs to be included in the syllabus with the grading policy.

Curriculum

17. Modification to AEC/TCH tracking requirements
   A motion was made by Dr. Bennett to approve this submission on the condition that MAC1140 remain a tracking requirement. The motion was approved.

18. SNRE requests addition of concentration in Sociology to graduate degrees in Interdisciplinary Ecology
   A motion was made by Dr. Teplitski to approve this proposal as submitted. The motion was approved.

19. Proposed curriculum changes to Environmental Management in Agriculture and Natural Resources
   A motion was made by Dr. Rathinasabapathi to approve this proposal with a minor change. The motion was approved. The proposal indicates that AEB3133 is no longer offered via Distance Education. This is incorrect and needs to be removed. Also it is requested that the exclusion of ALS 3023 as a possible option for a course requirement should be addressed given that ALS 3023 is an online course.

20. Proposed curriculum change to the Urban Forestry Specialization
21. Proposed curriculum change to the Forest Resources Management Specialization
22. Proposed curriculum change to the Environmental Pre-Law Specialization
   A motion was made by Dr. Humphrey to approve these three proposals together as submitted. The motion was approved.

23. Proposed change to upper division curriculum in Geomatics major
A motion was made by David Barber to approve this proposal as submitted. The motion was approved.

24. Proposed change to Geomatics tracking courses and transfer requirements
   A motion was made by Dr. Humphrey to approve this proposal as submitted. The motion was approved.

25. Proposed change to Forest Resources and Conservation tracking courses and transfer requirements
   This item was returned to the department.

26. Proposed change to Natural Resource Conservation tracking courses and transfer requirements
   This item was returned to the department.

27. Proposed revision of Plant Sciences major including newly defined specializations
   A motion was made by Dr. Humphrey to approve this proposal as submitted. The motion was approved by a majority vote.

Conclusion
   The meeting was adjourned at 5:30 p.m.