CALS Curriculum Committee Meeting  
September 23, 2011  
Submitted by James Fant


Guest: Scott Sager

Call to Order: The College of Agricultural and Life Sciences Curriculum Committee met on September 23, 2011 in Rm. 1031A McCarty Hall D. Dr. Nicole Stedman called the meeting to order at 2:02 p.m.

Previous agenda items and supporting material can be found on the CALS Curriculum Committee homepage under archived information:  
http://www.cals.ufl.edu/faculty_staff/curriculum_committee.shtml

Approval of Minutes: A motion was made by Dr. Porter to approve the minutes for the May 20, 2011 meeting of the CALS CC. The motion was approved.

Election of Vice-Chair: Dr. Al Wysocki was nominated and accepted the position of Vice-Chair.

All items approved by the committee will be forwarded to either the Graduate Curriculum Committee (GCC), Graduate Council (GC) or the University Curriculum Committee (UCC) once any changes requested are made and the submission is complete.

Syllabus Statements – http://www.cals.ufl.edu/faculty_staff/curriculum_committee.shtml

Graduate New Course Proposals

1. PLP6XXXC – Applied Population Genetic Analysis of Microbes  
   A motion was made by Dr. Porter to approve this submission with changes and additional information requested. The motion was approved. The PLP prefix may not be the appropriate prefix for this submission given that there is not a focus in the course on plant diseases. Final prefix and course number assignment is at the discretion of the Statewide Course Numbering System. The syllabus requires either a required textbook or a reading list. The committee would also like to have a letter of support from Microbiology and Cell Science Department. If there is no objection from Microbiology and the other items are addressed the submission will be moved forward.

Undergraduate Course Change Proposals

2. ORH2XXX – Sensory Gardening
A motion was made by Dr. Porter to return this item to the department for changes and resubmission to the committee. The motion was approved. The course number on the syllabus needs to match the submission. The instructor’s office hours need to be more specific or by appointment. The link to the Registrar’s website concerning grades needs to be included after the grading scale. (Link provided above) The committee is concerned with the amount of TBAs being used in the lecture schedule and request more detail. The committee is concerned about the value of this course to the overall curriculum. Is it intended to be a General Education course or an introductory course for the major? The committee requests a statement of justification for the course from the department indicating the need for the course and its place in the curriculum.

3. WIS3XXX – Ecological Applications in Natural Resource Conservation
   This item was reviewed together with items #4 and #13. A motion was made by Dr. Giuliano that these three items be returned to the department and have issues addressed and then returned to the committee for reevaluation. The motion was approved.
   Item #3: WIS3XXX – Ecological Applications in Natural Resource Conservation -
   Another letter of support is requested from the Biology Department to assure they have no objection to the development of this course. Also, a greater difference between this course and other ecology courses should be reflected in the syllabus.
   Item #4: FNR4660C – Natural Resource Policy and Administration (Title change) – A letter of support is requested from the Food and Resource Economics Department.
   Item #13: Proposed Modification to the Natural Resource Conservation Curriculum – Approved as submitted.

Undergraduate Course Change Proposal

4. FNR4660C – Natural Resource Policy and Administration
   See item #3.

Certificate Proposals

5. Landscape Pest Management – Undergraduate / Graduate
   A motion was made by Dr. Gutter to table all (items 5-8) certificate proposals until guidelines have been approved. The motion was approved.

6. Urban Pest Management – Undergraduate / Graduate
   See item #5.

7. Pest Control Technology – Undergraduate / Graduate
   See item #5.

8. Medical Entomology – Undergraduate / Graduate
   See item #5.

Academic Learning Compact

9. Food Science and Human Nutrition
A motion was made by Dr. Porter to approve this ALC change as submitted. The motion was approved.

Curriculum

10. Proposed changes to the Agricultural and Natural Resource Law Minor
   A motion was made by Dr. Porter to approve this item as submitted. The motion was approved.

11. Proposal to combine the Policy and Administration requirements in the Environmental Science B.A. Curriculum.
   A motion was made by Dr. Giuliano to approve this item and item #12, as submitted. The motion was approved.

12. Proposal to delete AEB2014 from the Environmental Science B.A. Curriculum
   See item #11.

13. Proposed modification to the Natural Resource Conservation Curriculum
   See item #3.

Discussion Topics

Dr. Turner presented a draft copy of a CALS Policies and Procedures Manual for review by the committee. The last version of a CALS manual was published in 1998. The draft manual is intended to codify current policies and practices in the college. It is submitted to the committee and posted on the CALS CC web site for committee review. It is suggested that committee members share the link with others in their departments for review. Committee approval will be sought at the November CALS CC meeting. New policies or policy changes will be acted on by the CALS CC according to the IFAS Constitution.

Dr. Turner shared deadlines for curriculum approval at the university level that are required for inclusion in the 2012-2013 catalog. These dates are posted on the CALS CC web site. Dr. Turner also presented a revised version of the “syllabus statements” (boilerplate) for review. The revision simplified the Academic Honesty section and added suggested language related to UF’s grading system. The committee approved the revised language, and this has been posted to the CALS CC web site.

Dr. Stedman introduced two topics of interest to the IFAS Faculty Assembly for future discussion at CALS CC meetings. The first was the role of distance education in the college and the implications of distance education on the responsibility center management (RCM) budget model. Dr. Rieger will assist in clarifying current practices for self-funded courses and programs in the CALS Policies and Procedures manual and is available to present to the Faculty Assembly on this topic if needed. The second topic was related to definition of teaching load for a given
percentage assignment to teaching. This topic was included on the recent survey on teaching sent by Dean Balser to all faculty.

**Conclusion**
The meeting was adjourned at 3:50 p.m.