CALS Curriculum Committee Meeting  
October 21, 2011  
Submitted by James Fant


Substitute: Renee Goodrich Schneider (for Keith Schneider)

Guest: Val Davis – Marston Science Library  
Diane Mealo & Wayne Mackay – Mid-Florida Research and Education Center

Call to Order: The College of Agricultural and Life Sciences Curriculum Committee met on October 21, 2011 in Rm. 1031A McCarty Hall D. Dr. Nicole Stedman called the meeting to order at 2:02 p.m.

Previous agenda items and supporting material can be found on the CALS Curriculum Committee homepage under archived information:  
http://www.cals.ufl.edu/faculty_staff/curriculum_committee.shtml

Approval of Minutes: A motion was made by Dr. Porter to approve the minutes for the September 23, 2011 meeting of the CALS CC. The motion was approved.

All items approved by the committee will be forwarded to either the Graduate Curriculum Committee (GCC), Graduate Council (GC) or the University Curriculum Committee (UCC) once any changes requested are made and the submission is complete.

Syllabus Statements – http://www.cals.ufl.edu/faculty_staff/curriculum_committee.shtml

Graduate Course Change Proposal

1. AEB6572 – Econometric Methods II  
   A motion was made by Dr. Porter to approve this submission with changes requested. The motion was approved. The course number on the syllabus needs to match the requested course change. The syllabus needs to include class meeting times. The ranges on the grading scale overlap. The link to the Registrar’s website on grading needs to be included after the grading scale. The complete citations are needed for texts and reference material.

2. PCB6528 – Plant Molecular Biology  
   A motion was made by Dr. Porter to return this submission to the department for changes and resubmission. The motion was approved. The syllabus needs to include class meeting times. The syllabus should include an overview (similar to PCB5530) that explains how the course will be taught. A more extensive reading list needs to be included. The grading policy needs to be
more specific. Each instructor should provide information on how assignments will graded. Also, a grading scale needs to be included for clarification. The most recent version of the CALS boilerplate regarding academic honesty needs to be included. The syllabus statements link is provided above.

3. PCB5530 – Plant Molecular and Cellular Biology
   A motion was made by Dr. Porter to approve this submission with changes requested. The motion was approved. The grading policy needs the same clarification as submission #2. Information from each instructor should be provided. A grading scale also needs to be included. The most recent version of the CALS boilerplate regarding academic honesty needs to be included. The link is provided above.

4. FYC5425 – Risk Management in Nonprofit Organizations
   A motion was made by Dr. Wysocki to approve this submission with changes requested. The motion was approved. In the syllabus an “s” should be added to the word “book” under required readings to indicate the plural tense. The link to the Registrar’s website concerning grades should be included after the grading scale. The point values attached to assignments need to match throughout the syllabus. Further explanation of a “Quizam” is requested. A make-up policy needs to be included. The most recent version of the CALS boilerplate regarding academic honesty needs to be included. The syllabus statements link is provided above. Please transfer the information on the UCC2 to the most updated version of the form and replace the document on the approval site.

Graduate New Course Proposal

5. HOS5XXX – Advanced Nutritional Management of Ornamental Crops
   A motion was made by Dr. Andreu to return this submission to the department for updates and resubmission to the CALS CC. The motion was approved. Letters of support are requested from Agronomy and Horticultural Science are requested. Consultation forms are available on the approval site. The UCC1 form needs to include a Transcript Title of 21 characters or less. The course description should be to remove superfluous wording. The committee is concerned that this is an advanced course and there are no prerequisites. The rationale seems to indicate that this course builds on previous courses. The College Contact section of the UCC form needs to be completed. A UCC Syllabus Checklist needs to be included with the submission. Class meeting times need to be included on the syllabus. There was some confusion among the committee as to whether or not this is an online only course. The link to the Registrar’s website concerning grades needs to be included after the grading scale. The most recent version of the CALS boilerplate regarding academic honesty needs to be included. The syllabus statements link is provided above.

Undergraduate New Course Proposal

6. ORH2XXX – Sensory Gardening
   A motion was made by Dr. Porter to approve this submission with a change requested. The motion was approved. A make-up policy needs to be added to the syllabus and the college contact information needs to be completed on the UCC1 form.
Curriculum

7. Proposed Modifications to the Natural Resource Conservation Curriculum
   A motion was made by Dr. Porter to approve this item as submitted. The motion was approved.

Additional Material

8. ENY6401C – Insect Physiology (Graduate course change submitted late)
   A motion was made by Dr. Porter to approve this submission with changes requested. The motion was approved. The delivery options for this course require greater explanation and clarification. The required readings need to be matched with items listed in the schedule of topics. The submitter may want to consider adding an A- to the grading scale for consistency. (The requested change to this course is the dropping of the “C” designation and reducing credits from 4 to 3. The lab portion will need to be submitted as a new course. A syllabus was provided for this course but there was no UCC1 form so no action was taken regarding this new lab course.)

Conclusion
The meeting was adjourned at 3:16 p.m.