CALS Curriculum Committee Meeting
May 18, 2012
Submitted by Elaine Turner, with assistance from Rebekah Rodgers


Guests: Jerry Culen, Rick Weldon (for Wysocki), Rosemary Loria

Call to Order: The College of Agricultural and Life Sciences Curriculum Committee met on May 18, 2012 in Rm. 1031A McCarty Hall D. Dr. Elaine Turner called the meeting to order at 2:01 p.m.

Previous agenda items and supporting material can be found on the CALS Curriculum Committee homepage under archived information: http://www.cals.ufl.edu/faculty_staff/curriculum_committee.shtml

Approval of Minutes: A motion was made by Dr. Porter to approve the minutes from the April 20, 2012 meeting of the CALS CC. The motion was approved.

All items approved by the committee will be forwarded to either the Graduate Curriculum Committee (GCC), Graduate Council (GC) or the University Curriculum Committee (UCC) once any changes requested are made and the submission is complete.

Syllabus Statements – http://www.cals.ufl.edu/faculty_staff/curriculum_committee.shtml

Update from UCC
Dr. Turner reported that all CALS items on the UCC agenda for May 15 were approved as submitted. An emerging issue is the process of applying for certificate programs and whether that will be handled with a university-wide form or something developed at the college level.

Graduate New Course Proposals

1. FYC 664X – Historical Foundations of Philanthropy
   A motion was made by Dr. Humphrey to approve this item with minor changes. The motion was approved. The course description could be simplified (e.g., delete “the purpose of this course”). The grading scale has a gap between 50 and 60% - what grade would a student earn
for 58%, for example. The required UF grading link is missing. There appear to be multiple required texts (should be plural not singular). More specific detail on the penalty for late work needs to be included and the standard syllabus “boilerplate” language needs to be updated.

2. FAS 6XXX – Marine Ecological Processes  
   (This item was reviewed and voted on with item #10, FAS 4XXX)  
   A motion was made by ?? to approve these two items with changes. The motion was approved. There needs to be some difference in learning objectives between the two courses. Provide examples of references and/or expand the reference list. Clarify prerequisites for graduate course. Add a statement to both syllabuses indicating that this is a co-taught undergraduate/graduate course along with a brief statement about the different expectations for graduate students. Change “F” on the grading scale to “E” and indicate that plus and minus grades are not used in this course. Dr. Turner will clarify whether or not a different title is needed for the two courses, such as Advanced Marine Ecological Processes for the graduate course.

3. PLP 6XXX – Ecology and Evolution of Infectious Disease  
   A motion was made by Dr. Schneider to recycle this course to the department for clarification and resubmission. The motion was approved.  
   Clarification is needed on the intent of the course – it appears to be a seminar or colloquium and would benefit from having “Seminar” in the title and a better match between the title and the course description. Syllabus should reflect an example topic, including proposed readings. It was mentioned that a similar course is taught in the history department – please investigate and clarify distinction between the two. Consultation with this department and a letter of support would be useful.

Graduate Course Change Proposals

4. PLP 6223C – Plant Virology  
   (This item was reviewed and voted on with item #16, PLP 4222C Introductory Plant Virology)  
   A motion was made by Dr. Gutter to approve these two items with changes. The motion was approved.  
   On the UCC2 forms, Contact Hours must exceed 3 for a three-credit “C” course. There needs to be some difference in learning objectives between the graduate and undergraduate courses. Add a statement to both syllabuses indicating that this is a co-taught undergraduate/graduate course along with a brief statement about the different expectations for graduate students. Clarify the inclusion of the Case Study on the undergraduate syllabus – extra credit only?

5. PLP 6262 – Fungal Plant Pathogens  
   (This item was reviewed and voted on with item #17, PLP 4260C Introduction to Plant Pathogenic Fungi)  
   A motion was made by Dr. Gutter to approve these two items with changes. The motion was approved.
On the UCC2 forms, Contact Hours must exceed 3 for a three-credit “C” course. There needs to be some difference in learning objectives between the graduate and undergraduate courses. Add a statement to both syllabuses indicating that this is a co-taught undergraduate/graduate course along with a brief statement about the different expectations for graduate students. Clarify prerequisites for graduate course.

Graduate Certificate Proposals

6. Biodegradation and Bioremediation Graduate Certificate
   A motion was made by Dr. Kaufman to approve this item with minor changes. The motion was approved.
   Changes needed to the form: add the CIP code 01.1201; add credit hours (3) to SWS 6262; uncheck “Professional;” add college contact.

7. Graduate Certificate in Nonprofit Leadership
   A motion was made by Dr. Porter to approve this item with minor changes. The motion was approved.
   Changes needed to the form: add the CIP code 19.0707; change the effective term and year to Fall 2012; correct course titles for FYC 6424 and FYC 6425; correct prerequisites – applicants for graduate certificates must have a bachelor’s degree; change college contact.

8. Personal and Family Financial Planning
   (This item was reviewed and voted on with item #18, Undergraduate Certificate in Personal and Family Financial Planning)
   A motion was made by Dr. Porter to approve these two items with changes. The motion was approved.
   Changes needed to the forms: change the effective term and year to Fall 2012; correct prerequisites on the graduate certificate – applicants for graduate certificates must have a bachelor’s degree; uncheck the “Other” box on the graduate certificate form; add requirement for 3.0 or better to the undergraduate form; for undergraduate prerequisites, indicate requirement as “An overall GPA of 2.5 or better;” uncheck the “Graduate” box on the undergraduate form.

Undergraduate New Course Proposals

9. FYC 4630 – Community Food Systems
   A motion was made by Dr. Porter to approve this item with changes. The motion was approved.
   4000-level courses need prerequisites – if no specific courses, the suggested prerequisite is “junior standing. It was pointed out that there is some overlap with FOS course; a letter of support from the FSHN department is recommended. Since graded work is listed as points, a range of points instead of or together with the percentages in the grading scale would be helpful. Add link to UF grading policy.
10. FAS 4XXX – Marine Ecological Processes  
   See item #2.

11. PLP 3XXX – Survey of Plant Pathogens  
   A motion was made by Dr. Porter to approve this item with changes. The motion was approved.  
   On UCC1 form, change Transcript Title to keep Survey (or Surv) as first word. Simplify course description by removing “This course provides an.” On External Consultation form: add departmental consultations received (e.g., Environmental Horticulture); either delete others or indicate no response was received. Syllabus: clarify section on “Required Reading” – the last paragraph isn’t clear. Indicate if any assessments are completed in a proctored environment. An online course with all assessments unproctored and submitted online will raise questions at university level about ensuring academic integrity.

Undergraduate Course Change Proposals

12. FYC 3101 – Parenting and Family Development – withdrawn

13. FYC 3201 – Foundations of Youth Development - withdrawn

14. FYC 4660 – Family Policy  
   A motion was made by Dr. Humphrey to approve with minor edits to the UCC2 form. The motion was approved.  
   On the UCC2 form, Prerequisites, and “None” as the “From” and just the course numbers for “To” (course titles aren’t needed). Delete the Course Description since it is not being changed. Add a brief Rationale statement.

15. FYC 3401 – Introduction to Social and Economic Perspectives on the Community - withdrawn

16. PLP 4222C – Introductory Plant Virology  
   See item #4.

17. PLP 4260C – Introduction to Plant Pathogenic Fungi  
   See item #5.

Undergraduate Certificate Proposals

18. Personal and Family Financial Planning  
   See item #8

19. NCFR Certified Family Life Educator, Provisional  
   A motion was made by Dr. Kaufman to approve with minor edits. The motion was approved.
Changes needed to the form: Add the CIP code 19.0707; match the wording of the certificate and transcript title; change the effective term and year to Fall 2012; check form for complete set of learning outcomes and assessments; change department contact.

Curriculum

20. Revised Concentration in the Environmental Science Degree
   A motion was made by Dr. Porter to approve this item as submitted. The motion was approved.

Additional Items

21. ENY 6XXXC Advanced Mosquito Identification and ENY 4XXXC Mosquito Identification
   (These two items were considered together)
   A motion was made by Dr. Porter to approve these items with minor changes. The motion was approved.
   On the UCC2 forms, change Contact Hours to “5;” simplify course description by deleting “this course will provide;” clarify prerequisites – ENY 3005 or ENY 4161 for both graduate and undergraduate? (this needs to also be clarified on the undergraduate syllabus). Add a statement to both syllabuses indicating that this is a co-taught undergraduate/graduate course along with a brief statement about the different expectations for graduate students. Correct total points on graduate syllabus – should be 282.

22. SWS 5XXX – Environmental Biogeochemistry (resubmission from January 20, 2012)
   A motion was made by Dr. Humphrey to approve this item as submitted. The motion was approved.

Conclusion
   The meeting was adjourned 3:42 p.m.