CALS Curriculum Committee Meeting
January 11, 2013
Submitted by James Fant


Guest: Michael Gutter (for G. Culen)

Call to Order: The College of Agricultural and Life Sciences Curriculum Committee met on January 11, 2013 in Rm. 1031A McCarty Hall D. Dr. Phil Kaufman called the meeting to order at 2:02 p.m.

Previous agenda items and supporting material can be found on the CALS Curriculum Committee homepage under archived information: http://www.cals.ufl.edu/faculty_staff/curriculum_committee.shtml

Approval of Minutes: A motion was made by Dr. Porter to approve the minutes from the December 14, 2012 meeting of the CALS CC. The motion was approved.

All items approved by the committee will be forwarded to either the Graduate Curriculum Committee (GCC), Graduate Council (GC) or the University Curriculum Committee (UCC) once any changes requested are made and the submission is complete.

Syllabus Statements – http://www.cals.ufl.edu/faculty_staff/curriculum_committee.shtml

Update from UCC: CALS items approved at the December 18 UCC meeting included revisions to the Packaging Science minor and Dietetics specialization as well as four new undergraduate courses and one 5000-level course change. Three graduate certificates from Soil and Water Science were approved at the December 20 Graduate Council meeting.

Graduate New Course Proposals

1. SUR 6XXX – GIS Programming and Customization (Resubmit from 9/14/2012)
   A motion was made by Dr. Myers to approve this item with changes requested. The motion was approved. The prerequisite section on the UCC1 form needs to be edited. Current statement is not enforceable. If instructor approval is required the course will have to be departmentally controlled. On the summary of department responses page item three should not focus on content and not the delivery method of the course. The boilerplate at the end of the syllabus regarding academic honesty and campus services needs to be replaced with the most current version. This can be found by referencing the syllabus statements link above.

2. FAS 6XXX – Fish and Aquatic Invertebrate Histology
A motion was made by Dr. Porter to approve this item with changes requested. The words “Introduction to” should be deleted from the course title on the UCC1 to match the title on the syllabus. The motion was approved. In the assignments section of the syllabus an example of the homework should be included to give the student an idea of what to expect. Under the evaluation of student learning the percentages should be changed to points to match the grading scale (or vice versa). References should be complete with the inclusion of the publisher and year of publication.

3. MCB 5203 – Microbial Pathogens
   A motion was made by Dr. Porter to approve this item with changes requested. The motion was approved. A deadline of 5:00 p.m. January 31, 2013 will be given to the department to address specific concerns. Once these changes have been received they will be forwarded to the committee and it will be decided if this item should be returned for further discussion at the next meeting. The main concern is the type of host-pathogen the course will examine and its inclusion in the title and course description (cold blooded animal, plant, insect, medical, etc…). Also on the UCC1 form, the Degree Type should be “Graduate” only, and the Category of Instruction should be “Introductory.” The section on make-up exams in the syllabus needs to include a reference to university approved absences. The syllabus for MCB 4203 should indicate that the course is co-taught with MCB 5203. On the UCC1 form and in the course syllabus, the preferred terminology is co-listed or co-taught; cross-listed has another meaning (same course taught under two different course numbers listed by two different departments).

Discussion Topics: The following were brought to the meeting by Dr. Turner to discuss and express the need for these topics to be discussed at the department level prior to return to the CALS CC for action. Materials for all but item 8 below are also to be distributed to CALS Undergraduate Coordinators and to the CALS Advising Council for review and input.

1. Requirement for all majors that students must have at least a C grade in all critical tracking courses. Critical tracking GPA considers all attempts and programs have the option of limiting the number of attempts on courses.

2. Requirement for all majors that CALS requirements be completed with grades of C or better.

3. Modification of CALS Biology and Chemistry/Physics requirement to allow any General Education B or P course.

4. Discussion of changes to General Education based on state legislation.

5. Allowable overlap between two majors.

6. Allowable overlap between a major and a minor.

7. Standardized course number, number of variable credits, and syllabus for undergraduate research and honors project.

8. Proposed revisions to CALS standard syllabus statements.
Conclusion

The meeting was adjourned at 3:45 p.m.