

Undergraduate Drop Form

College of Agricultural and Life Sciences (CALs)

Name _____ UF ID # _____ Classification _____ Major _____ GPA _____

	Course Number and Title	Section	Credits
Drop			
Drop			

Reason: _____

Dropping a course after the drop/add period requires approval of your academic adviser. If you have exceeded your allowance of free drops, approval by the Associate Dean is also required. Petitions for additional drops must be completed on the CALS Petition for Third Course Drop Form.

Dropping a course may affect your financial aid, graduation, course sequencing, course availability, immigration status, or status as a full time-student. For details, refer to the University of Florida Undergraduate Catalog.

My signature verifies that I have read and understand these instructions.

Student's Signature: _____ Date: _____

Academic Adviser: *Please discuss the implications of this petition with the student and **note your comments or concerns:*** _____

- First lower division drop
- Second lower division drop
- First upper division drop
- Second upper division drop

- I have reviewed Excess hours with the student.
- If financial aid repayment statement comes up on the screen when I try to drop the student's course, I have read it to the student. If they do not understand, they will go to financial aid prior to dropping the course and then come back for the drop to be processed
- I have processed the drop in ISIS.

Adviser's Signature: _____ Date: _____

Once signed and processed, save a scanned copy of this form in R: Drop Forms