CALS AI Teaching Integration Award (2025)

Nominations Open: March 1st

Nominations Due: Friday May 2, 2025, to wysocki@ufl.edu

Description: CALS award program to recognize AI Teaching Integration in undergraduate and/or graduate courses. This award commends an instructor or instructional team who has implemented AI solutions within their existing course(s). This award honors creative use of AI in traditionally non-AI courses.

How Recognized: Recognized in IFAS units (departments and centers) and at the annual CALS Teaching Enhancement Symposium.

Award: Memento.

Eligibility Requirements:
1. Instructors or instructional teams who integrated AI into UF course(s) in the spring 2024, summer 2024, and/or fall 2024 semesters are eligible for this award. The instructor or instructional team must be the instructor(s) of record, and the course must be identified by a UF course number.
2. Nominations may be provided by former students, faculty members, department chairs, and/or higher-level administrators.
   a. Self-nominations are encouraged.
   b. The CALS Dean's office will verify the eligibility of the nominee and encourage them to apply for this award.
3. The individual or instructional team must be faculty (tenure-track or other *regular* faculty appointment including lecturer, but <u>not</u> OPS appointees) who have been responsible for teaching the course(s) identified above at least one time in spring, summer, or fall 2024.
4. The course being used for this award must have an AI designation or be in the process of acquiring and AI designation through the UF AICC. Given the limited number of courses that are currently AI designated we will consider courses just started the process of integrating AI.
5. This recognition is designed to serve as a "building" memento for awardees. Awardees are encouraged to also submit for university level awards for AI teaching.
6. Individuals or instructional teams who received this award during the **previous two years** are not eligible. Given this is the first year for this award, all CALS faculty are eligible.

Nomination and Application Process:
- Submit completed packets (see Table 1 below) to the CALS Dean's office (wysocki@ufl.edu) by Friday May 2, 2025.
- All sections of the portfolio are to be labeled in header with instructor(s) name(s) and department. Use a 12-point font. The portfolio cannot exceed page limitations.
- All documentation should, wherever possible, address the following **criteria**:
  - Describe how the instructor or the instructional team has integrated AI into a traditionally non-AI course.
  - Include up to three examples of supporting materials using AI to develop new assignments, experiential learning opportunities, or course content.
- Winners will be notified by May 23 and will be recognized at the annual CALS Teaching Enhancement Symposium on August 12, 2025.

Table1: Portfolio Materials to Include:

Section	Topic	Max Pages
	Use the Section #'s and topics listed to organize packet. All sections of the portfolio are to be labeled in header with instructor(s) name(s) and department. Use a 12-point font	
1.0	**Cover Page** Use the attached form.	1
2.0	**AI Designation** (% weight) Provide proof that the course(s) being used for this award have an AI designation, is in the process of acquiring AI designation through the UF AICC, or just started the AI integration process.	2
3.0	**Narrative** (35%weight) Describe how the instructor or the instructional team has or will integrate AI into a traditionally non-AI course(s).	2
4.0	**Examples** (20% weight) Include up to three examples of supporting materials using AI to develop new assignments, experiential learning opportunities, or course content.	Max 3 examples
	Total Maximum Pages	5 before examples