

CALS Early Career Excellence in Teaching Award (2023-2024)

Nominations Open: September 15th

Nominations Due: Wednesday November 29, 2023 (5 pm) to wysocki@ufl.edu

Description: CALS award program to recognize effective teaching in early career teaching faculty.

How Recognized: Recognized at the CALS Leadership and Awards Banquet.

Cash Award: \$1,000.

Eligibility Criteria for Nominees:

1. Nominations may be solicited from former students, faculty members, department chairs, and/or higher-level administrators.
 - a. Self-nomination is acceptable.
 - b. The CALS Dean's office will verify the eligibility of the nominee and encourage them to apply for this award.
2. The individual must be a pre-tenure or pre-promotion faculty member (tenure-track or other *regular* faculty appointment including lecturer, but not OPS appointees) who has been responsible for teaching at least two courses during the current calendar year (**Spring 2023, Summer 2023, Fall 2023**).
3. Individuals who received this award at the college level during the **previous two years** are not eligible.
4. Current CALS Teaching and Advising Awards Selection Committee members are not eligible, nor can they submit letters of support. CALS evaluation committee members are listed under appointed committees at: <https://cals.ufl.edu/faculty-staff/committees/>

Application Process:

1. Submit completed packets (see Table 1 below) to the CALS Dean's office (wysocki@ufl.edu) by Wednesday November 29, 2023 (5 pm).
2. All sections of the portfolio are to be labeled in header with candidate's name and department. Use a 12-point font. The portfolio cannot exceed page limitations.
3. Excellence, effectiveness and innovation (course design and/or instruction) should be demonstrated in the portfolio material.

Questions? Contact Allen Wysocki (wysocki@ufl.edu)

Table1: Portfolio Materials to Include:

*Section	Topic	Max Pages
1.0	Cover Page <ul style="list-style-type: none"> Use the attached form. 	1
2.0	Mentoring Committee Nomination Letter (15% weight) <ul style="list-style-type: none"> Address how the nominee has been effective and innovative. Do not submit a peer assessment report. The mentoring committee (this might be the Peer Assessment Committee) should summarize observations from any peer assessments and other observations of the nominee’s effectiveness and innovation. 	3
3.0	Chair’s Letter (15% weight) <ul style="list-style-type: none"> Address how the nominee has been effective and innovative. State how has this nominee excelled when compared to others within the department, college and university. 	2
4.0	Teaching Context, Philosophy, and Educational Goals (35% weight) <ul style="list-style-type: none"> Nominee’s statement of the context of their teaching, philosophy regarding teaching, and the educational goals for their teaching. A statement of the pedagogical methods employed and the ways in which the criteria have been met. How have these been put into practice? 	3
5.0	Student Evaluation/Selected Student Comments (15% weight) <ul style="list-style-type: none"> Follow the guidelines stated below. Include evaluations for all courses taught since your hire. 	No limit
6.0	Evidence of Teaching Effectiveness (20% weight) <ul style="list-style-type: none"> Nominee’s description of evidence of effectiveness and innovation in course design and/or instruction. The degree to which the nominee has an exemplary record of contributing to student success through such activities as academic and career advising, undergraduate research, mentoring, supervising internships, competitive team activities, career exploration or placement, advising of student associations (on campus, regionally or nationally), graduate committee service, etc. 	3

* Use the Section #'s and topics listed to organize packet.

To prepare your evaluations for inclusion in the portfolio:

- 1) Access and download your evaluation report through the path outlined on the Gator Evals OPT Download site: <https://gatorevals.aa.ufl.edu/instructors/instructor-reports/gatorevals-myuf1-report/>.
- 2) The first item in the report is a table listing your evaluation summaries alphabetically by course prefix. Delete all the rows of data except those for courses taught in the terms relevant for this award (**all courses since hire**).
 - You may reformat the table and add headings so that courses taught in the same semester appear together.
- 3) The rest of the report is a printout of the detailed student evaluations from all courses taught since your hire.

Past winners and application materials for this award are located on the CALS website <https://cals.ufl.edu/faculty-staff/teaching-support/teaching-advising-awards/>